GURU NANAK DEV UNIVERSITY AMRITSAR

Punjab - 143005

Expression of Interest

Sealed EOI are invited for and on behalf of Guru Nanak Dev University Amritsar from Experienced and Financially sound Food Chain Vendors having experience in supply and selling of prepared only veg food and beverages items at Kiosk.

Name of Work	EMD (Refundable)	Last date of submission of Bid
Supply and selling of prepared only veg food and beverages items, by Food Chain Vendor at Kiosk in Guru Nanak Dev University.	**Three times of bid value (3 X bid value)**	**02-11-2023**

EOI document alongwith term & conditions may be downloaded from University website www.gndu.ac.in or obtained from office of Assisant Registrar (General) Adminstrative Block, Guru Nanak Dev University, Amritsar Free of cost during office hours on or before due date and time. Application form may be obtained from office of Assisant Registrar (General).

Sd/-
Registrar
Guru Nanak Dev University
Amritsar (Punjab) – 143005

Expression of Interest

Guru Nanak Dev University, Amritsar is in the process of setting up a kiosk for supply and selling of food and beverages (Veg items only) measuring 15X20sq.ft. near parking back side gate(Ram Tirath Road) of Guru Nanak Dev University, Amritsar.

Guru Nanak Dev University, Amritsar invites sealed EOI from interested Reputed Food Chain Vendors (MNC's such as Mc Donald, Pizza hut, Subway, Barista, Dominos) having experience in supply and selling of food and beverages items must reached this office address **"Assistant Registrar (General), Guru Nanak Dev University, Amritsar** before the last date i.e. <u>**02-11-2023**</u> through **Registered Post/Speed Post** only subscribing "**Application for the allotment of Kiosk"**.

EOI documents alongwith terms & conditions may be download from university website www.gndu.ac.in or obtained from the office of Assistant Registrar (General) GNDU, Amritsar free of cost during office hours on or before due date and time.

Scope of work/location :

1. Design and construction of Kiosk of size approx. 15X20 sq.ft. near university parking back side gate(Ram Tirath Road) .
2. Kiosk shall be fully equipped & customized. No payment shall be made by the University for Design & construction of Kiosk including equipments. Only space shall be provided.
3. Running, operation & maintenance of Kiosk for supply and selling of prepared food and beverages items.
4. The tenderers are advised to visit the University for Setting up the Kiosk/Outlet before participating. The tenderers should assess the volume of business themselves; university will not guarantee any minimum/maximum business. The Cost of the visit shall be borne by the bidder/applicant.

Time Period :

1. The contract would be for duration of 9 Years (but initially for 3 years) renewable/extendable for further 3+3=6 years on the basis of satisfactory work/performance after completing every three years. The licence fees (GST, water charges, electricity charges, and all applicable taxes extra) shall be enhanced @ 5% every year. Renewable of agreement shall be the discretion of the university by raising the licence fees as applicable at the time of renewal.
2. However, the university reserves the right to terminate the contract at any time. The decision of the university in this regard will be final & binding on the Food Chain Vendor.

Eligibility Criteria :

1. The Food chain vendor should have experience of supplying and selling prepared food and beverages item.

2. The Food chain vendor will have to attach attested photocopies of the distributorship/agency given to him by the company for running the particular business with tender documents.

3. Food Chain Vendor should have minimum Average Annual Turover of **Rs. 40 lac**. in the last three years.

4. Food Chain Vendor should have valid PAN.

5. Food Chain Vendor should have GST Number.

6. Food Chain Vendor should have valid FSSAI Licence.

Documents to be enclosed for eligibility :

1. Declaration by the applicant/bidder that he/she has not been debarred/blacklisted by any govt./public sector undertaking/ local bodies or any statutory authority. (***Annexure 'A'***)

2. Income tax Registration (PAN No.)

3. Adhaar Card for address proof

4. Valid FSSAI Certificate

5. GST Number.

6. Experience Certificate

7. Income tax returns during the last 3 years duly audited, signed, & stamped by a Chartered Accountant.

8. Application fees Rs. 2000/- alongwith Application Form deposit to the university cashier.

Kiosk for selling prepared food and beverages items Contract: Terms and Conditions :

1. The Earnest money Deposit (EMD) equivalent to 3 months of rent must be attached with the application in the form of Demand Draft in the favour of **Registrar, Guru Nanak Dev University, Amritsar**. In case of unsuccessful bidders, the Earnest Money Deposit will be returned without any interest. The Earnest money of successful bidder will be adjusted into Security amount which is refundable (non-interest).

2. All Food chain vendor in whom any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

3. The kiosk will be allocated on the basis of maximum rent quoted by the eligible bidder.

4. After allotment of the kiosk it must be operationalized by the vendor/bidder within a period of three month.

5. The successful vendor will take all necessary / mandatory clearances, permits etc, which are required for commercial the kiosk, so that all such conditions have been satisfied, and such clearances, permits etc, are in full force and effect.

6. The First installment of rent shall be due and payable by the successfull vendor from the start of 4th month of siging the agreement or from the start of operations, which ever is earlier.

7. The rent would be payable quarterly (in advance) before starting the next quarter.

8. In the event of rent being not paid by the due date along with electricity and water charges, the Food chain vendor shall be liable to pay penalty @ 10% of the amount remaining unpaid.

9. The Food Chain Vendor shall submit an affidavit within 15 days of the acceptance of the letter on a stamp paper (non-judicial) of Rs. 100/-.

10. The Food Chain Vendor will pay necessary rent/charges/taxes (as applicable) according to the university or any other authority for running the kiosk directly to the university.

11. The Food Chain Vendor shall pay Electricity Charges to the university on the basis of meter reading. Expenditure for installation of Sub meter will be borne by the vender.

12. The Food Chain Vendor shall pay water consumption charges @ 500/- per month (fixed).

13. If the Food chain vendor wants to discontinue the license, he/she shall have to give a one month's notice with enough justified reasons acceptable to the Registrar, In case he quits without the required notice then his security will be forfeited. He/she will still have to return the location in good condition.

14. All or any of the power and rights exercisable by the GNDU, Amritsar in respect of tender shall be exercised by the Registrar, GNDU, Amritsar and the Food chain vendor shall not have objection whatsoever in respect thereof.

15. No additional space shall be allowed and Food chain vendor keeps their goods inside the Kiosk and there will be no encroachment/additions and alternation in any manner whatsoever.

16. That the kiosk shall be subject to inspection (as per specified inspection performa) at any time without any notice to the Food chain vendor by the Registrar or any other authority authorized by him.

17. The sale of Narcotics is strictly prohibited in shop. Further, smoking and consumption of alcohol/intoxicants/non-veg in the premises is strictly prohibited.

18. Addition or alteration/ modification of anything in physical structure of the space provided are not permissible in any manner without valid written order from the Registrar.

19. Subletting of any kind in any from is not permissible. If found so, action will be taken, as deemed fit and proper.

20. The Food chain vendor is not allowed to award, allot sell or mortgage the license to any other person in any manner whatsoever.

21. Any damage to University Property during the contract period will have to be borne by the Food chain vendor.

22. Every medically fit employee so engaged by the Food chain vendor shall wear and a badge wearing his/her name while on duty. The said Uniform and badge shall be provided by the bidder at own cost.

23. During the course of contract, if any of bidder's personnel are found to be indulging in any corrupt practices causing any loss of revenue to the GNDU, the institute shall be entitled to terminate the contract immediately.

Responsibilities/Liabilities of Food Chain Vendor:

i.   The Food Chain Vendor is bound to maintain cleanliness of the kiosk.

ii.   All waste food should be removed from Kiosk on a daily basis.

iii.   The cleanliness & maintainance of dining area will be under the control of the vendor.

iv.   Construction of Kiosk on the provided space to customize with all equipments like refrigerator, oven, dispensers, display/showcases etc is the sole responsibility of the Food Chain Vendor.

v.   Arrangement and provisions as well as maintenance of ovens/fridge/or any other appliances installed by Food Chain Vendor for kiosk for selling prepared food and beverages items purposes etc. will be the sole responsibility of the Food Chain Vendor.

vi.   The Food Chain Vendor has to ensure the cleanliness of the floor & platform in kitchen, store, service, and utensil washing area. They have also to ensure that the area under their control is free from flies.

vii.   The quality of the items can be checked by the Inspection Committee of university on the basis of (*Annexure 'B'*) any time and material found sub-standard will not be allowed.

viii. Food chain vendor shall have right to carry the material or furniture when the contract is over but subject to obtain NOC.

ix.   The vendor shall not engage any sub-Food chain vendor/vendor or transfer the contract to other person in any manner.

Annexure 'A'

I/We _____S/o. S./Sh. _____

Undertake that I am not been debarred/ blacklisted by any govt. /public sector undertaking/ local bodies or any statutory authority.

Signature

Penalty Structure for violation of Terms & Conditions

Sr.	Particulars	Penalty in Rs.	Remarks
	Major Discrepancy		
1	**Cleanliness of Kitchen**		
	I. Good	---	
	II. Average	200	
	III. Poor	1000	
	IV. Very Poor	2000	
2	**Quality of Raw Material/ Final Product**		
	I. Good	---	
	II. Average	200	
	III. Poor	1000	
	IV. Very Poor	2000	
3	**Use of Fuel:** *Oil, Wood, Coal*	2000	
4	**Personal Hygiene of Service Boys**		
	I. Nails' Cut	@400	i.e. multiply by no. of boys
	II. Age of Service Boys, if below 14 Years	**Cancellation of Contract Straightaway**	
5	**Use of Disposables:** *Thermocol, Plastic glass/plate prohibited*	400	
6	**Non-Display of Board** *"Use of Intoxicants is Prohibited"*	1000	
7	**Non-Display of Fixed Rate List**	1000	
	Minor Discrepancy		
8	**Cleanliness of Surroundings**		
	I. Fist Time	Warning	
	II. Second Time	1000	
	III.Third Time	2000	
	IV.Fourth Time	5000	
	V. Last Time	**Contract Cancelled and permanently debar for participating in any allotment**	
9	**Non-wearing of Name-Plate/Identity-Card by Staff**	@200	i.e. multiply by no. of boys
10	**Non-wearing of Jackets by Boys with G.N.D.U mark on backside**	@200	--do--
11	**Personal Hygiene of Service Boys**		
	I. Head Cover missing	@200	--do--
	II. Clean Clothing not proper	@200	--do--
	III. Hair Cut not proper	@200	--do--

GURU NANAK DEV UNIVERSITY, AMRITSAR

APPLICATION FORM FOR KIOSK

1. Applicant's Name : _____

2. Father's Name : _____

3. Age : _____

4. Address : _____

   _____

   _____

5. Mobile No. : _____

6. E-mail ID : _____

7. Experience (Organization/College/University) :

S.No	Description

Note:- Please Attach Experience Certificate.

8. Amount of License Fee/Financial Bid willing to fill? : _____(per month)

9. Application fee/description : Receipt No_____ Date _____

10. Bank Draft Detail : Date_____Amount_____ Date_____

I hereby declare that I am not Guilty /Faulty by any Court and I am not debar/blacklist by any Department/Organization.

Applicant's Signature

Application Fee 2,000/-Rupees